# PARAG KAILASRAO SHINGANE H:\photo.jpg B. E. (Mechanical Engineering)

# Present address: C/O. Deepak Parsankar, Near Maharashtra bank, Akurdi, Pune – 412101 Mobile: 9765026214

# Email : paragshingane@gmail.com

**CAREER OBJECTIVE**

Looking for a challenging opportunity which demands the best of my professional ability in terms of technical and analytical skills, and helps me in broadening and enhancing my current skill and knowledge.

**SYNOPSIS**

**B.E.** in **Mechanical engineering** with near about **4 years** of experience in an engineering Organization.

**INDUSTRIAL EXPERIENCE**

Presently on site working with **M/s. Cummins India Ltd.** Pune (on Pay roll of **Onward Technologies Ltd. Pune**), as **Project Coordinator** in Project Engineering Department under **Engine Business Unit** from **August 2018 to till date**.

**Roles and Responsibilities:-**

* Assisting and supporting the Project Manager in their daily duties.
* Ensuring that relevant management information is captured and analyzed.
* Working with the team to remove blockers.
* Track, analyze and communicate project risks and opportunities.
* Helping the Contract Manager with the development of operating procedures.
* Overseeing procurement and communicating to procurement manager any issues arising.
* Involved in Coordinating projects from inception to completion.
* Keeping in close contact with key project members and decision makers.
* Track and report project progress.
* Organizing, attending and participating in stakeholder meetings.
* Documenting and following up on important actions and decisions from meetings.
* Preparing necessary presentation materials for meetings.
* Ensuring project deadlines are met.
* Providing administrative support as needed.
* Developing project strategies.
* Ensuring projects adhere to frameworks and all documentation is maintained appropriately for each project.
* Assess project risks and issues and provide solutions where applicable.
* Ensure stakeholder views are managed towards the best solution.
* Chair and facilitate meetings where appropriate and distribute minutes to all project team members.
* Create a project management calendar for fulfilling each goal and objective.

Previously Worked with **M/s. Engi-con Airtech Pvt. Ltd.** Pune, as **Project &** **Proposal Engineer** in Project Department **from October 2014 to July 2018**. (Total Experience **3 Years**.)

**Roles and Responsibilities:-**

* Generating the New Leads regarding respective product.
* Study the enquiry and Work directly with customers to understand their processes and develop the best solutions for their requirements.
* Give the adequate inputs to Electrical and Instrumentation for their technical specifications.
* Perform process calculations and Work with engineers and designers to develop and quote cost effective solutions.
* Liaison with the Procurement Group, material suppliers, equipment vendors and subcontractors to ensure accurate and timely receipt of quotations.
* Preparation and compilation of complete, compliant and professional proposal documentation, both technical and commercial, for submission to clients in line with client bid documents and tender deadlines.
* Respond to technical questions from clients about proposal, budgets and estimations.
* Attend at client tender clarification meetings / negotiations, manage and organize all required client endorsed changes to previously submitted tenders.
* Receiving and understanding post-contract feedback, obtained from executed projects, for use in future bid efforts.
* Prepare all relevant documents as per the contract terms and conditions after receipt of purchase order from customers.
* Check the BOM, GA drawing and other documents and follow-up for drawing approval.
* Coordination of internal and external claims and technical issues.
* Planning and scheduling monthly projects.
* Ensure timely execution of orders by effective coordination with various departments and vendors.
* Inter discipline coordination and overall quality control of the work.
* Collect the information from vendors regarding new technologies and equipment’s.
* Co-ordinate with customers for after-sales service.
* Visit Customer’s site whenever required & rectify issues associated with the executed projects.

**Skills and Abilities**

* Effective time management.
* Multi-tasking.
* Pro-active.
* Organizing skills.
* Effective teamwork.
* Process oriented.
* Ability to communicate effectively, including writing skills.
* Initiative, ability to manage own time.
* Analytical thinking.
* Responsible.

**EDUCATIONAL QUALIFICATION**

* **BE (Mechanical Eng.)** from Amravati University with **70 %**, 2014.
* **Diploma in Mechanical Eng.** L.A.M.I.T. Dhamangaon Rly with **71%**, 2011.
* **SSC** from Dr. Nandurkar Vidyalaya Yavatmal, 2007.

**ACADEMIC PROJECTS**

* **Title: - Gas recovery machine (polytechnic).**

The project is about future technology in RAC SYSTEM that we might see in the near future.

* **Title :- Performance characteristics of diesel engine fuelled with preheated rice bran oil methyl ester (B.E.)**

The project is about alternative fuel resource for diesel engine.

**EXTRA CURRICULAR ACTIVITY**

* Training At **MAHA GENCO Koradi** Thermal Power Plant

(4 Weeks Training S-2013) ( Koradi Training Centre Koradi Nagpur – 4441111)

* Training At **BHEL** Bharat Heavy Electrical Limited Hyderabad – 502032

(2 Weeks Training 2013)

**PERSONAL DETAILS**

**Name**  : Parag Kailasrao Shingane

**Date of Birth** : 30/03/1991

**Gender**  : Male

**Father’s Name** : Kailasrao Tukaram Shingane

**Mother’s Name** : Sunita Kailasrao Shingane

**Marital Status** : Unmarried

**Nationality** : Indian

**Language Known** : English, Marathi, Hindi

**Permanent Address**  : Ujwal Nagar, Yavatmal, 445001.

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**DECLARATION**

I hereby declare that the information given herewith is correct to my knowledge and I will be responsible for any discrepancy.

Date:

PARAG K. SHINGANE

Place:Pune